



# Bentleigh West Primary School

## CHILD SAFETY STANDARDS RISK ASSESSMENT POLICY

### Rationale

Victorian Government schools have an important responsibility for keeping children safe. They need to **Assess, identify** and **document** the school's risks in relation to child safety, and plan and document risk management strategies where necessary.

### Implementation

Bentleigh West Primary School will adopt the following process for identifying and reducing or removing risks of child abuse;

- Identify the school's child safety risks across the range of school environments (including excursions, camps, online) using the DET risk assessment template (Attachment A)
- Identify any existing risk mitigation measures or internal controls
- Assess and rate the school's child safety risks given the existing controls in place, taking into account the likelihood of risk, and the likely consequence of the risk
- If the risk rating is more than the 'acceptable level', identify further risk management strategies through additional controls or other prevention, detection or mitigation strategies and then re-assess the risk.

The risk management process will be documented, recorded and reviewed periodically. Effective risk management strategies are dynamic and change over time as new risks arise and others may no longer be relevant.

Effective risk management strategies need to be transparent, well understood and diverse, to take account of the increased level of risk associated with the specific nature of some activities and the vulnerability of particular groups.

### Resources and References:

[Child Safe Standard Risk Assessment.pdf](#)

[Child Safety Policy.pdf](#)

[BWPS Statement of Commitment to Child Safety.pdf](#)

Reporting Child Abuse: <https://services.dhhs.vic.gov.au/reporting-child-abuse>

DET Risk Management Policy: [School Policy & Advisory Guide: Risk Management Policy](#)

DET Risk Management Excursions and Outdoor Education

<https://www.education.vic.gov.au/school/teachers/studentmanagement/excursions>

### Review Cycle

Recommended review cycle for risk assessment is annually or in response to an event or new identified risk.

